

REPORT OF THE HEAD OF DEMOCRATIC SERVICES

(i) URGENT IMPLEMENTATION OF DECISIONS

RECOMMENDATION: That the Urgency decisions detailed below be noted.

Information

1. The Constitution allows a Cabinet or Cabinet Member decision to be implemented before the expiry of the 5 day call-in provided there is agreement from the Chairman of the Executive Scrutiny Committee to waive this. All such decisions are to be reported for information only to the full Council.
2. Recently the following decisions have been made using the Council's urgency procedures:
 - 5 December 2011 – decisions by the Cabinet Member for Improvement, Partnerships and Community Safety on the first round of Ward Budget Initiative proposals submitted by Ward Councillors.
 - 20 December 2011 - a decision by the Cabinet Member for Education and Children's Services on a proposal to change the status of the Cowley St. Laurence Primary School to Voluntary Aided.

BACKGROUND PAPERS: Decision Notices

(ii) AMENDMENT TO THE COUNCIL'S PETITION SCHEME

RECOMMENDATION: That the amendment to the Council's petition scheme be approved and implemented with immediate effect.

Information

1. Council at its meeting on 4 November 2010 approved a Petition Scheme for dealing with all petitions received by the Council.
2. Since the introduction of the scheme occasions have arisen where similar petitions on the same subject or issue have been submitted and it is recommended that the Scheme be amended as detailed below to take account of such situations:

Multiple Petitions

For issues of practicality, where the Council receives more than one petition with broadly similar contents or raising broadly similar matters in relation to the same topic or agenda item, the relevant Cabinet Member or Chairman (dependent on the type of meeting hearing the petition) will have discretion to amend the speaking rights, the number of speakers and speaking timings such that there is not a duplication of presentations to the

meeting. In such circumstances it will not be an automatic right that each petition organiser will get 5 minutes to speak and a maximum of 10 minutes may be allowed for one speaker to represent multiple petitioners on the same topic or agenda item.

(iii) PROGRAMME OF MEETINGS 2012/13

1. To approve the timetable of meetings for 2012/13 as set out in Appendix A.
2. Members should note that during the course of the year meeting times and dates of some meetings may change or additional meetings may be called in order for the effective conduct of the council's business.

RECOMMENDATION: That the timetable of meetings for 2012/13 in Appendix A be approved and the Head of Democratic Services in consultation with the Chief Whip of the Majority Party be authorised to make any amendments that may be required.

APPENDIX A

London Borough of Hillingdon – Programme of Meetings 2012/2013 - v1

MEETING (and start time)	May	June	July	Aug	Sept'	Oct'	Nov'	Dec'	Jan'	Feb'	Mar'	April	May
COUNCIL (7.30pm)	10*		5		6		8.		10	21 (28)			9
CABINET (7pm)	24	21	26		27	25	22	20	24	14	21	25	23
Central & South Planning Committee (7pm)	22	14	3,25	14	5,25	17	6,29	18	9,31	19	13	4,23	15
North Planning Committee (7pm)	17*	7,26	19	8,30	18	9,31	22	11	3,23	12	7,26	16	8,30
Whips Meeting (5pm)	8*		3		4		6		8	19 (26)			7
Fund Manager Meeting (3pm-5pm) & Pensions Committee (5.30pm)		20			19			12			27		
Investment Strategy Sub-Committee (2pm)			26			18			17				
Audit Committee (5pm)		26			20			6			12		
Domestic Violence Action Forum (2pm)			11			10			9			10	
Domestic Violence Steering Executive (10am)			2		24			3			25		
Petition Hearings with the Cabinet Member for Planning, Transportation & Recycling (7pm)	23*	20	18		19	17	14	12	23	20	20	24	22
Petition Hearings with the Cabinet Member for Finance, Property & Business Services (7pm)		27			12		7		16	27		17	
Licensing Committee (10am)		6			27				15			18	
Licensing Sub-Committee North (2pm)	25*	20	18	16	14	12	9	7	16	13	14	12	24
Licensing Sub-Committee South (10am)		8	6	2	5,28	24	21		4	1	1	4,24	
Registration & Appeals Committee (6pm) (Home-School Travel)					tba								
Executive Scrutiny Committee (at the rising of Cabinet)	24	21	26		27	25	22	20	24	14	21	25	23
Social Services, Health & Housing Policy Overview Committee (7pm)		19	31		11	9	6	5	30	27	27	23	
Residents' & Environmental Services Policy Overview Committee (5.30pm)	30		25		20	18	15	6	22	13	26	24	
Education and Children's Services Policy Overview Committee (7pm)		7	25		12	10	21		16	20	20	17	
Corporate Services and Partnerships Policy Overview Committee (7.30pm)	31		24		18	16	13		15	26	28	30	
External Services Scrutiny Committee (6pm)	29		24		13	11	20		17	19	19	18	
Hillingdon Standing Advisory Council on Religious Education (7.30pm)		20					7				20		
Standards Committee (7pm)		13			4		28			27			
All Councillors Seminars (10am-9pm)	tba					tba							

*Dates with an asterisk * are dates approved in the 2011/12 programme
 Dates in brackets are reserve dates for the budget process*

NB. Times may occasionally vary from those shown in first column